



Llywodraeth Cymru
Welsh Government

Mr Paul Orders
Chief Executive
City and County of Cardiff
County Hall
Atlantic Wharf
Cardiff
CF10 4UW

25 September 2015

Dear Mr Orders,

Fifth Assessment Framework for Welsh Public Library Standards: Annual Return 2014-15

The Public Libraries and Museums Act 1964 sets out the statutory duties of public library authorities to "*provide a comprehensive and efficient library service*" and makes it a duty of the Welsh Ministers "*to superintend and promote the improvement*" of public library services in Wales. In accordance with these statutory requirements the Welsh Government has completed its assessment of your authority's library service Annual Return for 2014-15, and the full report is attached to this letter.

This is the first year of assessment under the fifth framework. The independent assessor, in consultation with a Reference Group comprising Welsh Government officials and three heads of library services, found that:

- Cardiff met 17 of the 18 core entitlements in full, and partially met one.
- Of the seven quality indicators which have targets, Cardiff achieved four in full, two in part and failed to achieve one.
- The library service has key strengths in community engagement and its visitor levels.
- The main areas of concern are the staffing and acquisitions budgets.

I am grateful for the support from your library service in submitting this year's return and liaising with the independent assessor and MALD officials on this important piece of work.

Should you have any queries concerning the report or the assessment process, please contact Alyson Tyler, Libraries Development Programme Manager, tel: 0300 062 2103, email: alyson.tyler@wales.gsi.gov.uk.



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Gwefan: <http://gov.wales/topics/cultureandsport/museums-archives-libraries/>

Yours sincerely

A handwritten signature in black ink that reads "Linda Tomos". The signature is written in a cursive style with a long, sweeping tail on the letter "s".

Linda Tomos

**Director
Museums, Archives and Libraries Wales**

**CC: Head of Library Service
Scrutiny Officer**